



Riviera Real Estate

Property Management, Sales
& Building Management

Vacating Notice Form

I _____ from the property _____
wish to serve 14 / 21 days written notice to vacate the property on the
_____.

Please Note: If your current lease has expired, you are required to serve a minimum of 21 days notice. If your lease is still current, you are required to serve 14 days notice, anytime up until the end of the fixed term, but it cannot take effect until the term ends. .

Cleaning of premises

Riviera Real Estate offers all tenants a cleaning service for the end of your tenancy. This service is a guaranteed bond return cleaning service, meaning that the property is guaranteed to be in a clean and acceptable state, minus any wear and tear.

If you choose to take this service, the cost can be deducted from the bond, which will allow you not to be out of pocket upfront. If you wish to take up this service, please complete the below section.

My property will be vacant and ready for cleaning on _____(Date)
at _____(Time)

Please organise cleaning and carpet cleaning of my unit for the standard cost to me of \$320.00-(1 bedroom) \$430.00-(2 bedroom) \$540.00-(3 bedroom). All prices are GST inclusive.

I understand that there must be 24 hours allowed for the carpets to dry before the new tenant moves in. I understand that the pest control, cleaners and carpet cleaners are available on week days only.

I accept the following conditions:-

- The price quoted is for a unit left basically clean and free of rubbish.
- Additional charges will apply for rubbish removal.
- Additional charges will apply for oil stains in the garage / car space.

Signed: _____ Date _____